## **Online Tips for Participants**

- Participant list includes your name
- Video/audio disabled upon entry
- We encourage active participation
- Use the chat feature to comment or ask questions
  - Windows Alt+H: display chat
  - Mac Command+shift+H
- We will monitor the chat room.
- Raise your hand if you would like the microphone to be enabled
  - Windows -Alt+Y: Raise/lower hand
  - Mac Option+Y: Raise/lower hand
- Mute or unmute yourself
  - Windows Alt+A: Mute/unmute audio
  - Mac Command+Shift+A: Mute/unmute audio
- Announce yourself when speaking.
- Each session will be recorded and posted to Paths to Literacy and APH's websites in a few days.